



GRENDON UNDERWOOD PARISH COUNCIL

All correspondence to the Parish Clerk on clerk.gupc@outlook.com
Tel: 0787 368 3043 Web Site: <https://www.gupc.org.uk/>

MINUTES of a GENERAL PARISH COUNCIL MEETING held in Grendon Underwood Village Hall at 7.30pm on 26th April 2022

DRAFT Issue date – 30th April 2022

B. Martindale - Parish Clerk

Under current Government legislation, meetings must now be held face to face by law. Dates are published to the Council web site & noticeboards in sufficient time for residents to attend & actively participate.

The Chairman will bring meetings to order at 19.30, unless otherwise stated on the web site, and participation will be taken as consent to abiding by the meeting rules on the web site.

Prior to the meeting being formally constituted for Council business, the Chairman may hold an Open Forum for Parishioners and for occasional external contributions (under adjournment): 15 minutes for residents and other members of the public to raise questions, make comments, suggest future agenda items etc. Items requiring decisions must be deferred for inclusion in the next agenda.

The current COVID-19 status in Buckinghamshire can be seen on [Buckinghamshire Council | COVID-19 Dashboard](#) Whilst the MoJ application for a MEGA PRISON HERE was refused at the Buckinghamshire Council Strategic Sites Planning Committee, the MoJ still has the option to go to Appeal. Residents will be kept advised via social media and the GUPC web site at www.gupc.org.uk.

2204.01 Attendance and apologies: To note and accept any apologies.

Attending; Cllrs Benfield (Chair), Scanlon, Fealey, Harris. Clerk.

Apologies; Cllrs Jackman, Macpherson, Moloney.

Absences;

Public Attending: Chair Springhill Residents Group.

2204.02 Members Interests: Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Grendon Underwood Parish Council Code of Conduct for Members and by the Localism Act 2011. **Minute-** none advised.

2204.03 Approval of Minutes; To agree and sign the minutes from the Annual Meeting of Grendon Underwood Parish Council held on 26th March 2022 as a true & accurate record. The Minutes are circulated prior to the meeting to allow them to be taken as read. No amendments had been requested by the cut-off date. **Minute-** so approved.

2204.04 Regulatory.

Standing Orders, Council Policies, Procedures & Protocols. **Minute-** Council noted the revised Planning Response Policy.

Other Legislation & NALC Advice; to monitor changes. Nothing to report. **Minute-** the Clerk advised B&MKALC notice of possible revisions to S106 release from County. Further guidance to be sought from County & B&MKALC. Noted.

2204.05 Finance & Accounts.

- Consider the RECEIPTS & PAYMENTS OF ACCOUNTS for the period since last meeting. To confirm up to date for period. Bank run at month end. **Minute-** pending due to absence.
- **To authorise the 2021-22 AGAR.** **Minute-** Clerk tabled the External Audit pack. Unanimous approval. Authorised to submit.
- **To review Insurance .** **Minute-** resolved to renew tractor insurance (27Apr22) and finalise quote for Liability insurance (31May22) based on updated Asset Register.
- **To review Grants – Incoming;**
 - H&WCB- playground fencing & sensory equipment; application submitted. **Minute-** pending
 - H&WCB- MVAS equipment; **Minute-** strategy to be reviewed
 - S&S- Contribution to grass cutting equipment. **Minute-** pending due to absence.
 - HS2CF- church crossing; application submitted. **Minute-** Clerk to explore change to application to allow integration into whole village anti-speeding strategy.
- **To review Grants – Outgoing;** **Minute-** the SRG grant for use of VH granted and in operation for 2022.
- **To review contracts, leasing & loans – all noted.**
 - Loan payments on schedule.
 - SSE contract for one MPAN started 10Mar22. Opus confirm account was released at 19Mar22 – TO CLOSE. **Minute-** CLOSED.

2204.06 Planning & VALP; to review any major developments proposed. To consider Consultee requests awaiting response & to ratify any applications processed by fast-track protocol & submitted as resolved.

Minute-

22/01082/APP, 68 Springhill Rd.- NO OBJECTION

2204.07 Environment. To report any issues in respect of:

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- a Highways under Highways Act 1980, ss43, 50 (inc footpaths); **Minute-** Council remains dismayed at extent of potholes on Main Street. Encourage use of FixMyStreet, link on GUPC web site.
- b Crime Prevention/ Footpath Lighting under Parish Councils Act1957, s.3 – to report any outages. **Minute-** none
- c Verges & Hedges. New contractor contacted. **Minute-** first trial cut approved. Resolved to continue with supplier.
- d Dog fouling on field. To discuss remedial action. **Minute-** Council has noted the degree of dog fouling on the recreation & school field & explored options for remedial action. It was accepted that this is due to a minority of dog walkers bringing responsible owners into disrepute. It was confirmed that council has the power to close the field if a risk to children playing there is not mitigated. Cllr Harris will liaise with school to explore the children making anti-dog fouling notices, like the anti-speeding ones which were well received. Council remains keen to work closely with school regarding signage and is willing to fund solutions including warning notices and closure notices should that become necessary. School is at liberty to close its field to dog walking if resolution is not effective. Clerk to contact the school liaison rep.

2204.08 Parish Matters.

1. Springhill Residents Group (SRG). Cllr Jackman attended SRG meeting on 3Mar22. **Minute-** the SRG Chair attended and advised she has resigned her position. Cllr Scanlon has taken over as Chair. She advised the Group AGM was held last week and will be fully minuted on the SRG web site. She acknowledged with thanks recent Council support with matters affecting the estate. She requested the SRG take possession of the old bus shelter at Kingswood for use on the estate. All agreed subject to Council not retaining any liabilities arising from its use or removal expenditure.

(a) Estate Infrastructure Management- **Minute-** The prison has accepted responsibility for all lights on the estate as there is no legal transfer of light liabilities to owners in their property deeds. The SRG has arranged meeting with Governor to resolve. CLOSED.

(b) Provision of a public access notice board for the Association and church. Referred to HMP Out-Work Programme. **Minute-** clerk to chase.

- 2. **Speeding:** To confirm status by GU speed-lead & liaisons with Edgcott speed lead. **Minute-** Cllr Harris gave a comprehensive review to include traffic volumes & speeds. He recommends a new post hole. He suggested meeting with Clerk to develop grant applications & strategy – he will suggest dates.
- 3. **Village pump-** Cllr Benfield has advised reinstatement by end month. **Minute-** by end month
- 4. **Village Blackboard-** Referred to HMP Out Work Programme. Cllr Benfield to source material - timing to follow. **Minute-** agreed to notify prison the wood is available to allow date to be set.
- 5. **Kingswood Bus Shelter-** Insurance claim initiated & quotes for low maintenance aluminium type rather than like-for-like provided. **Minute-** pending. Clerk to chase.
- 6. **HM Queen Elizabeth II Platinum Jubilee, June 2022-** Events to take place for 4 days from 2Jun22. To review arrangements. **Minute-** arrangements progressing. Resolved to pay for invitations & flyers. Clerk to arrange.
- 7. **From previous Open Forum.** **Minute-** agreed to arrange community working party to attack litter problem. Date agreed at 21 May22, 10.00 to 13.00 and to be posted to web site & social media.

2204.09 Stakeholders

a) **BCC**

- Reclaim County land for Community – Clerk met with County contractor 23Feb22. No response. **Minute-** the Clerk is in regular contact with County. No response forthcoming.
- Fly tipping in Broadway layby- latest bunding advice is by end month. **Minute-** pending.

b) Haddenham & Waddesdon Community Board- status update. **Minute-** next meeting to be considered.

c) **Community Police Team. Minute-**

d) **Village Hall.** Cllr Fealey to report as GUPC Trustee. **Minute-** nothing to report prior to AGM on 10May22.

e) **Saye & Sele.** Cllr Jackman apologies for absence. **Minute-** pending due to absence.

f) **School:** status from school liaison - **Minute-** Clerk to contact school liaison re dog fouling signage.

g) **HMP Springhill & Grendon Prisons.** Outwork project timing to be advised. **Minute-** Clerk to chase status.

h) **Greatmoor EfW Community Liaison Group.** Last minutes circulated. **Minute-** noted.

2204.10 Infrastructure

- HS2, EWR; multiple road closures continue to blight the whole area. **Minute-** noted.

2204.11 Suppliers. Minute- nothing to report

2204.12 Amenities.

- i. **Playground:** to consider status of the upgrade. **Minute-** resolved to accept latest modifications to 25April22 quote. Clerk to request quote be provided in sections to facilitate grant applications. Debated how the project will be paid for. Noted grants in progress will cover the fence & sensory equipment. This means, subject to all grant applications being successful, all S106 money held in reserve would still be needed to bring the facility to fruition. Cllr Scanlon confirmed likelihood of a credible project forthcoming from the SRG highly unlikely. Agreed, in the unlikely event anything does arise, it may be possible contribute from precept against relevant statutory power.

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- ii. **Track:** Ballpark estimates received. Grant funding to be progressed. **Minute-** pending
- iii. Defibrillator status- Last inspected 12Feb22. To monitor. **Minute-** next review in May.

2204.13 Personnel Matters - Confidential Information; The Parish Council will make a Resolution to exclude the public from this part of the meeting in accordance with Public Bodies (admission to meetings) Act 1960. **Minute-** noted.

2204.14 Open forum for Members (under adjournment); for Councillors to bring items to go on the agenda, for discussion at the next meeting. **Minute-** nothing arising.

2204.15 To confirm the date of the next meeting; To agree Annual Parish Council Meeting to be held on 24th May 2022 at 19.30 in GU VH. **Minute-** so confirmed.

To agree the annual Parish Meeting to be held on 24th May 2022 at 19.00 in GU VH. **Minute-** so confirmed.

GUPC		BANK TRANSACTIONS	Apr-22	
Date	Type	Transaction Description	Debit Amount	Credit Amount
01/04/2022	SO	MARION RYLEY	£ 10.00	
12/04/2022	BGC	BUCKS CNCL BACS PRECEPT Pt1		£ 10,425.50
21/04/2022	DD	SOUTHERN ELECTRIC 095668551	£ 80.42	
21/04/2022	DD	BUCKS COUNCIL RECWASTE	£ 30.40	
29/04/2022	FPO	ZURICH TOWN&PARISH insurance	£ 92.36	
29/04/2022	FPO	BMKALC subs 2022-23INV 3651	£ 184.93	
29/04/2022	FPO	CEEJAY RADFORD LW GARDENING verges 0161	£ 400.00	
29/04/2022	FPO	STEVE FOX TRACTOR REP 309038	£ 258.00	
29/04/2022	FPO	TOWN & COUNTRY TRACTOR INS 309049	£ 341.20	
29/04/2022	FPO	HMRC - ACCOUNTS	£ 67.60	
29/04/2022	FPO	CLERK APR 2022 SALARY	£ 270.40	
29/04/2022	FPO	TEEC LTD Web Hosting INV 4079	£ 151.19	

Signed as a true and accurate record.

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 Cllr K. Moloney, Chairman, Grendon Underwood Parish Council.

Dated: 24th May 2022